

Promoting Youth Employment in Remote Areas in Jordan / Job-Jo

Project Number: 598428-EPP-1-2018-JO-EPPKA2-CBHE-JP

Work Package 4 – Quality



Co-funded by the  
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Evaluation Report of the  
Sixth Management Meeting, online,  
19 of March 2021



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## 1. Introduction

This report concerns the management meeting that took place online, the 19th of March 2021.

This was the sixth Management Meeting of the Job-Jo Project. The Project, under the name “Promoting youth employment in remote areas in Jordan / Job-Jo”, and number 598428-EPP-1-2018-1-JO-EPPKA2-CBHE-JP, has an Erasmus + grant and is expected to be developed for 36 months (between 15 November 2018 and 14 November 2021). Its aim is to promote employment in Jordan poor remote areas. It proposes the (re)qualification of unemployed graduate young people, with a special focus on women.

By itself, the project will set a network of stakeholders supported by the common goal of the promotion of employment. The Project visibility is locally maintained by the Business Service Network Bureau (BSNB), in five Jordan Universities and reinforced by the Job-Jo Website and Facebook page. Organized in six Work Packages (Preparation, Development, Quality, Dissemination and Exploitation and Management), the Project Coordinator, Mutah University, has attributed their coordination to some of the partners (Table 1).

Table 1. Job-Jo Partners and Work Packages Coordination

Co-beneficiary Institutions	Initials	City / Country	Work Package Coordination
AL-HUSSEIN BIN TALAL UNIVERSITY	AHU	MA'AN / JO	
GREATER ALKARAK MUNICIPALITY	GKM	ALKARAK / JO	
HOCHSCHULE FUR TECHNIK WIRTSCHAFT UND KULTUR LEIPZIG	HTWKL	LEIPZIG / DE	Development (WP2)
INSTITUTO SUPERIOR DE LEIRIA - ISLA LEIRIA	ISLA	LEIRIA / PT	Quality (WP4)
Int@E UG	Int@E	LEIPZIG / DE	
JORDAN UNIVERSITY OF SCIENCE AND TECHNOLOGY	JUST	IRBID / JO	Networking, Start-up activities (WP2)
MINISTRY OF PUBLIC WORKS AND HOUSING	MPWH	AMMAN / JO	
TAFILA TECHNICAL UNIVERSITY	TTU	TAFILA / JO	
UNIVERSITY OF CYPRUS	UC	NICOSIA / CY	Development (WP3) Co-leadership of WP4
UNIVERSITY OF JORDAN	UJ	AMMAN / JO	Dissemination & Sustainability (WP5)
<b>Project Coordinator</b>			
MUTAH UNIVERSITY LTD	MU	KARAK / JO	Management (WP6)

The worldwide Covid-19 pandemic situation imposed severe restrictions in day-to-day life and as would be expected, Job Jo project planned activities, namely the management meetings, had to be adapted to comply to the restrictions, but were maintained. This meeting took place in an online environment, through Zoom video platform.

## 2. Sixth Management Meeting Participants and Meeting Agenda

The meeting date was proposed by email, the 13<sup>th</sup> of March, and its Agenda (see Annex 2) was sent to all participants. Table 2 depicts the list of the 18 participants of the meeting and their institution and Annex 1 has a captured image of the online participants.

Table 2. List of participants in the Second Management Meeting

Name	
Professor Omer Nawaf Khaled Maaitah; Coordinator	Mutah University
Dr. Mohammad R. O. Al Majali; Technical Manager	Mutah University
Dr. Mohammed Sarayreh	Mutah University
Saif Nawayseh	Mutah University
Dr. Fahmi Ahmed Abu Al-Rub; Contact person JUST	Jordan University of Science and Technology
Ruba Hassan	Jordan University of Science and Technology
Professor Ahmed Al-Salaymeh; Contact person UJ	University of Jordan
Rasha Albeek	University of Jordan
Professor Mohammad Almahasneh; Contact person TTU	Tafila Technical University
Professor Suleiman Al Khattab; Contact person AHU	Al Hussein Bin Talal University
Ghaith Nayef Abdo Alnawaiseh; Contact person MPWH	Ministry of Public Works and Housing
Zubayda Riyad Almadadha; Contact person GKM	GKM
Dr. Alexandros Yeratziotis	University of Cyprus
Dr. Evangelia Vanezi	University of Cyprus
Dr. Riyadh Qashi	INT@E
Dr. Ing Yaarob Al Ghanem	Hochschule fur Technik Wirtschaft und Kultur Leipzig

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<b>Name</b>	
Dr. Oleg Krikotov	Hochschule fur Technik Wirtschaft und Kultur Leipzig
Professor Isabel Vilaça Tavares Campos	Instituto Superior de Leiria – ISLA Leiria
Dr. Lurdes JL Castanheira	Instituto Superior de Leiria – ISLA Leiria

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### **3. Evaluation Survey**

The questionnaire was designed for the Job Jo project first meeting and has been used all through the project to guarantee comparability between the meetings. The characteristics of the questionnaire are specified in the first report, and we will not elaborate on them any further. Still, it should be noted that its design contemplates three main areas: organization of the meeting, Results, and Leading Partners reflections.

The first section has seven quantitative questions related to the meeting organization, answered in a Likert-type scale of 4 points: 1 = Totally disagree, 2 = Partially agree, 3 = Agree, 4 = Totally agree; it has, also, a qualitative question soliciting for suggestions to further improve the organization of future meetings. The second section has five questions related to the meeting functioning, answered in the same Likert-type scale, and a similar open qualitative question directed to further improve the functioning of the meeting. The final section, directed exclusively to partners with a leading responsibility, aims to provide a focus of reflection about the pending responsibilities.

#### **3.1. Dissemination of the Survey and Respondents**

The evaluation survey was online (in Google Forms, see ANNEX 3) from the 19<sup>th</sup> to the 23<sup>rd</sup> of March. Its link was sent to all participants, prior to the beginning of the meeting, and one reminder was sent to everybody in the 22<sup>nd</sup>. On the 23<sup>rd</sup> of March, the survey was blocked, and no more answers were recorded. There are 19 answers, and all respondents identified their organization.

#### **3.2 Results**

The data was analyzed with IBM SPSS Statistics 25. The global conclusion is that the meeting was perceived as very well organized, with clear positive Results. We will present the quantitative and the qualitative data separated.

### 3.2.1. Quantitative Analysis

Concerning the Organization of the meeting, the general mean evaluation is high (M=3,50, SD=0,64). As can be seen in Table 3, the average evaluation to each item is between 3,50 and 3,75 and the mode is 4. Considering the response scale (from 1 to 4), we can conclude that most participants considered that it was a very well-organized meeting.

In fact, they agreed that the purpose of the meeting was clear (M=3,70, SD=0,47), the important issues were duly considered (M=3,55, SD=0,69), the distribution of the meeting agenda was on time (M=3,70, SD=0,57) and well organized (M=3,75, SD=0,44), with a good distribution of presentation time (M=3,75, SD=0,44) and of discussion opportunity (M=3,75, SD=0,44) or time (M=3,60, SD=0,60). Furthermore, the mode is, for every item, 4 and the smallest value of the scale response was not selected by anyone.

Table 3. Descriptive Statistics of Part I: Organization of the Meeting

	Mean	SD	Mode	Min	Max
Organization of the meeting (aggregated value)	3,50	0,64	4	2	4
The purpose of the 6th management meeting was clear	3,70	0,47	4	3	4
All relevant issues were contemplated in the meeting agenda	3,55	0,69	4	2	4
The agenda was timely distributed	3,70	0,57	4	2	4
The presentations sequence was adequate	3,75	0,44	4	3	4
The time attribution to each presentation was adequate	3,75	0,44	4	3	4
The discussion opportunities were adequate	3,75	0,44	4	3	4
The amount of discussion time was adequate	3,60	0,60	4	2	4

As could be expected from the analysis of descriptive statistics, most respondents were Totally in Agree to the statements (Table 4). The main aspects that congregate the least accord was the extent to which all relevant aspects were considered, and the amount of time dedicated to the discussion. Nevertheless, only 10% and 5% of participants, respectively, manifested their perception that they only partially agree that both aspects were sufficiently considered. Nobody was in total disagree with any aspect.



Table 4. Distribution of Responses of Part I: Organization of the Meeting

	Totally agree		Agree		Partially agree		Totally disagree	
	N	%	N	%	N	%	N	%
The purpose of the 2nd management meeting was clear	14	70%	6	30%	0	0%		
All relevant issues were contemplated in the meeting agenda	13	65%	5	25%	2	10%		
The agenda was timely distributed	15	75%	4	20%	1	5%		
The presentations sequence was adequate	15	75%	5	25%	0	0%		
The time attribution to each presentation was adequate	15	75%	5	25%	0	0%		
The discussion opportunities were adequate	15	75%	5	25%	0	0%		
The amount of discussion time was adequate	13	65%	6	30%	1	5%		

Concerning the Results of the meeting, the global evaluation is high ( $M=3,50$ ,  $SD=0,64$ ) and there is ample consensus (see SD in Table 5). The mean varies between 3,35 and 3,60 but the dispersion measures are like those in the assessment of the meeting Organization. The short-term tasks and objectives are perceived as clear ( $M=3,60$ ,  $SD=0,68$  and  $M=3,55$ ,  $SD=0,69$ , respectively) but longer responsibilities were a bit less consensual when considering their immediately apparent aims ( $M=3,40$ ,  $SD=0,75$  and  $M=3,50$ ,  $SD=0,76$ ).

Table 5. Descriptive Statistics of Part II: Results (of the Meeting)

	Mean	SD	Mode	Min	Max
Results of the meeting (aggregated value)	3,50	0,64	4	2	4
Each partner's role in the project is clear	3,35	0,75	4	2	4
The role of my organization in the project is clear	3,60	0,68	4	2	4
Short term tasks (until the next meeting) are clear	3,60	0,68	4	2	4
Short term objectives (until the next meeting) are clear	3,55	0,69	4	2	4
Long and medium-term tasks are clear	3,40	0,75	4	2	4
Long and medium-term objectives are clear	3,50	0,76	4	2	4

The analysis of the distribution of responses allows for some clarification (Table 6). A global interpretation of the data suggests that partners perceive that their institution

role is clearer than the role of the other partners. Another conclusion may be that short term tasks and objectives are better understood than long- and medium-term tasks and objectives.

Table 6. Distribution of Responses of Part II: Results (of the Meeting)

	Totally agree		Agree		Partially agree		Totally disagree	
	N	%	N	%	N	%	N	%
Each partner's role in the project is clear	10	50%	7	35%	3	15%		
The role of my organization in the project is clear	14	70%	4	20%	2	10%		
Short term tasks (until the next meeting) are clear	14	70%	4	20%	2	10%		
Short term objectives (until the next meeting) are clear	13	65%	5	25%	2	10%		
Long and medium-term tasks are clear	11	55%	6	30%	3	15%		
Long and medium-term objectives are clear	13	65%	4	20%	3	15%		

### 3.2.4 Qualitative Analysis

The qualitative data (Table 7) was collected through the open-ended questions in each of the three parts. It should be noticed that there is a considerable participation, especially when the invitation is directed to the leading members (Part III). This is a very positive output to register since respondents of questionnaires typically offer little qualitative contributions.

The only suggestion made concerns the arrangement of the room stating that a round table (probably as the ones in the kick-off meeting) is a better option.

Table 7. Qualitative Data

	N	Comments
Part I: Do you have any suggestion . . . in terms of its organization	7	- no (5 persons) - preparation for the action plan - To create a doodle to 3 the meeting date and time in advance
Part II: Do you have any suggestion . . . in terms of results	5	- no (4 persons) - more communications

N	Comments
<p>Part III: What tasks are under your organization responsibility until the next meeting? Please identify the FIRST task, the associated deadline (if applicable) and the main constraints (if applicable).</p>	<p>12</p> <ul style="list-style-type: none"> <li>- conducting more students meetings</li> <li>- dissemination</li> <li>- follow up</li> <li>- follow up the online training</li> <li>- forward the meeting presentation</li> <li>- online training</li> <li>- organizing online training</li> <li>- prepare more trainings</li> <li>- prepare two training courses to be held during the month of April</li> <li>- sending template for the JO partner to fill it about their sustainability plan for their centers</li> <li>- to complete and upload all the respective materials for the online sessions offered by UCY</li> </ul>
<p>Part III: What tasks are under your organization responsibility until the next meeting? Please identify the FIRST task, the associated deadline (if applicable) and the main constraints (if applicable).</p>	<p>12</p> <ul style="list-style-type: none"> <li>- conducting more dissemination</li> <li>- evaluate project website</li> <li>- follow up</li> <li>- forward the training-related documents</li> <li>- implementation report</li> <li>- online training</li> <li>- organizing online Training</li> <li>- prepare a progress report to be sent at the end of the month.</li> <li>- preparing for the Workshop</li> <li>- to update the google drive folder with all related materials for all</li> <li>- online training sessions from all partners</li> </ul>
<p>Part III: What tasks are under your organization responsibility until the next meeting? Please identify the SECOND task, the associated deadline (if applicable) and the main constraints (if applicable).</p>	<p>12</p> <ul style="list-style-type: none"> <li>- online training</li> <li>- organizing online Training</li> <li>- prepare a short report for the training topics</li> <li>- prepare for the next Zoom-meeting</li> <li>- prepare the business plan</li> <li>- prepare the evaluation report of the 6th management meeting;</li> <li>- prepare the assessment reports for the training to be carried out in April and subsequent ones.</li> <li>- send material</li> <li>- sustainability plan</li> </ul>

Note. All statements are transposed, but the presentation order is alphabetized.

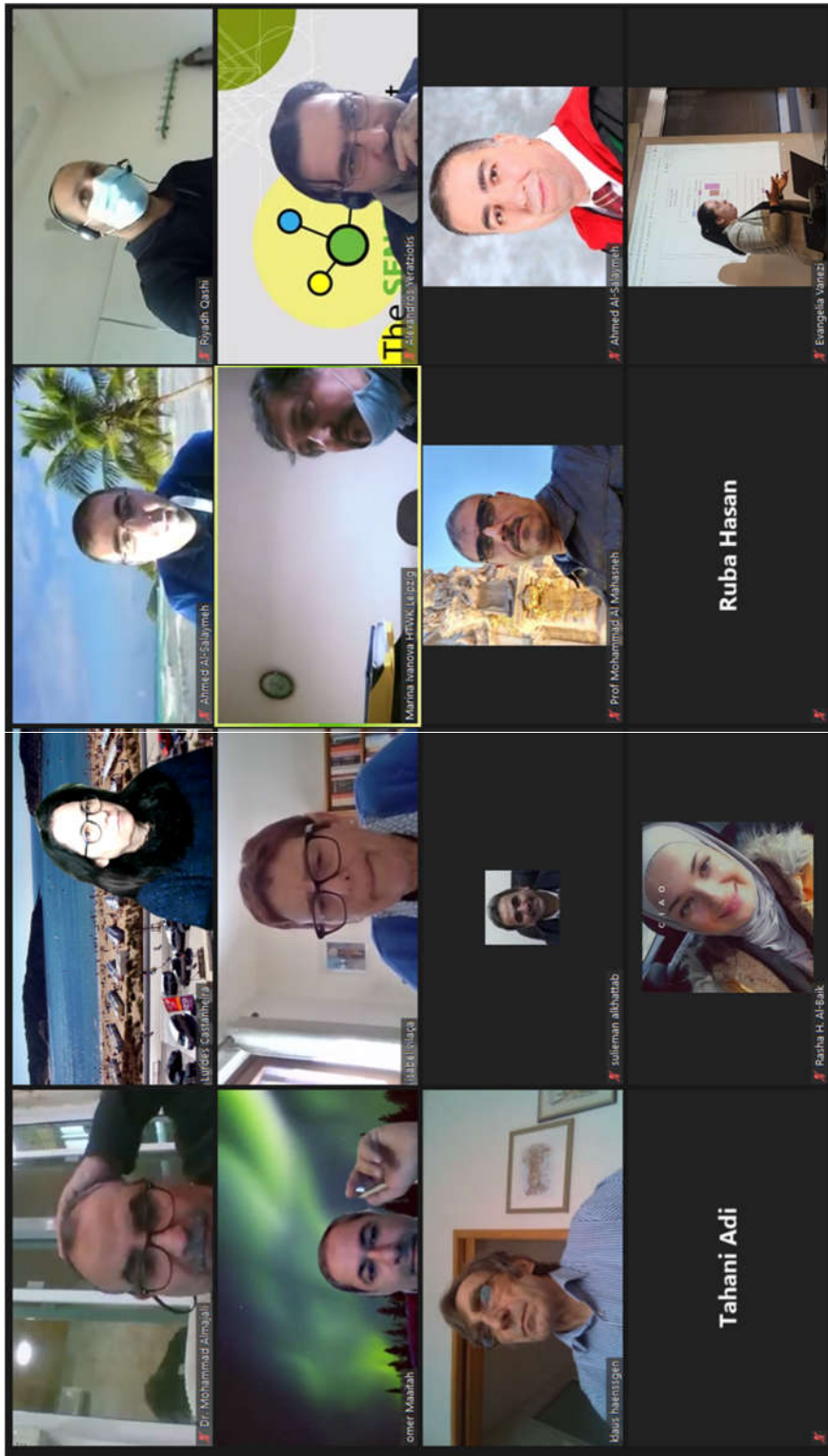
#### 4. Conclusion

The data collected through the Evaluation Survey allows us to state that, regarding the Organization of the Meeting - Part I of the questionnaire - the partners evaluated the meetings as very well organized, with clear objectives, carried out in an adequate pace and with enough time for presentation and discussion of each WP.

Concerning the Results - Part II of the questionnaire - the partners evaluated the meetings as beneficial, considering that their tasks in the short term were clarified.

Regarding the systematization of the work to be carried out by each partner - Part III of the questionnaire – it seems that each partner is aware of his short and medium to long term tasks and objectives. In fact, the tasks described are very much in accordance with what MOM stipulate.

## **ANNEX 1: Zoom online capture**



## **ANNEX 2: Meeting Agenda**



## ERASMUS+ PROGRAMME

Promoting Youth Employment in Prompt Areas in Jordan/ Job-Jo  
Project Number: 598428-EPP-1-2018-JO-EPPKA2-CBHE-JP

### 6- Management Meeting Agenda

*Online*

*Link:*

Topic: JOB-JO Management Meeting  
Time: Mar 19, 2021 02:00 PM Amman

Join Zoom Meeting

<https://zoom.us/j/99954584161>

Meeting ID: 999 5458 4161

**March-19-2021**



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information contained therein.



Venue: Online

19-3-2021	
	Chaired by Omer Maaitah
14:00 – 14:10	<ul style="list-style-type: none"> <li>• Prof. Fahmi Abu Alroub</li> <li>• Progress in WP1 and what is next</li> </ul>
14.10-14.30	<ul style="list-style-type: none"> <li>• Prof Yaaroub Ghanem</li> <li>• Progress in WP2 and what is next</li> </ul>
14.30-14.45	<ul style="list-style-type: none"> <li>• Dr Alexandros Yeratziotis</li> <li>• Progress in WP3 and what is next</li> </ul>
14.45-15.00	<ul style="list-style-type: none"> <li>• Prof. Isabel Vilaça /Dr. Lurdes Castanheira</li> <li>• Progress in WP4 and what is next</li> </ul>
15.00-15.15	<ul style="list-style-type: none"> <li>• Prof Ahmed Salymeh</li> <li>• Progress in WP5 and what is next</li> </ul>
15.15-15.30	<ul style="list-style-type: none"> <li>• Prof Omer Maaitah</li> <li>• Stakeholders session result</li> </ul>
15.30-15.45	<ul style="list-style-type: none"> <li>• Dr Mohamed Majali</li> <li>• Coming activities</li> </ul>
15.45-6.30	<ul style="list-style-type: none"> <li>• Discussion</li> </ul>
6.30-6.35	<ul style="list-style-type: none"> <li>• Evaluation</li> </ul>



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### **ANNEX 3: Evaluation Survey**



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## Job Jo 6th Management Meeting - online - 19 of March 2021

We ask your kind collaboration to evaluate the Job Jo 6th Management Meeting. This evaluation survey has three parts. The first two are to all participants; the last part is addressed to partners with a leading role in any of the Work Packages.



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Promoting youth employment in remote areas in Jordan - (Job Jo)  
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## Job Jo 6th Management Meeting - online - 19 of March 2021

\*Obrigatório


### Identification

Please identify your University/ Organization \*

- Mutah University
- Jordan University of Science and Technology
- Greater Karak Municipality
- Al-Hussein Bin Talal University
- University of Jordan
- Tafila Technical University
- Ministry of Public Works and Housing
- Hochschule fur Technik Wirtschaft und Kultur Leipzig
- INT@EUG
- Instituto Superior de Leiria - ISLA Leiria
- University of Cyprus

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## Job Jo 6th Management Meeting - online - 19 of March 2021

\*Obrigatório

### Part I: Organization of the meeting

#### Agenda preparation \*

	Totally disagree	Partially agree	Agree	Totally agree
The purpose of the 6th management meeting was clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
All relevant issues were contemplated in the meeting agenda	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The agenda was timely distributed	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

The presentations sequence was adequate

The time attribution to each presentation was adequate

### Meeting development \*

Totally disagree

Partially agree

Agree

Totally agree

The discussion opportunities were adequate

The amount of discussion time was adequate

Do you have any suggestion to further improve the functioning of the next meeting, in terms of its organization? If so, please share them with us.

A sua resposta

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## Job Jo 6th Management Meeting - online - 19 of March 2021

\*Obrigatório

### Part II: Results

\*

	Totally disagree	Partially agree	Agree	Totally agree
Each partner's role in the project is clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
The role of my organization in the project is clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Short term tasks (until the next meeting) are clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Short term objectives (until the next meeting) are clear	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



Long and  
medium-term  
tasks are clear


Long and  
medium-term  
objectives are  
clear

Do you have any suggestion to further improve the functioning of the next meeting, in terms of the results? If so, please share them with us.

A sua resposta

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## Job Jo 6th Management Meeting - online - 19 of March 2021

### Part III: Leading Partners

This area is reserved to partners with a leading role in any of the Work Packages. We invite you to share your opinion on the tasks, deadlines, and possible constraints associated with your organization's role until the next meeting. Please focus only on the main tasks (three at most).

What tasks are under your organization responsibility until the next meeting?  
Please identify the FIRST task, the associated deadline (if applicable) and the  
main constraints (if applicable).

A sua resposta

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What tasks are under your organization responsibility until the next meeting?  
Please identify the SECOND task, the associated deadline (if applicable) and the  
main constraints (if applicable).

A sua resposta

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What tasks are under your organization responsibility until the next meeting?  
Please identify the THIRD task, the associated deadline (if applicable) and the  
main constraints (if applicable).

A sua resposta

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## Job Jo 6th Management Meeting - online - 19 of March 2021

Thank you. Your answer has been recorded.



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## Job Jo 6th Management Meeting - online - 19 of March 2021

This form will be accessible only after the 6th Management Meeting



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